



COMMONWEALTH OF KENTUCKY JOB CLASS SPECIFICATION

PESTICIDE BRANCH MANAGER

Job Number: 20000742

Job Code: 30120V000101

Job Group: 3000 - AGRICULTURAL AND ENVIRONMENTAL

Job Established: 10/16/1999

Job Revised: 02/24/2006

Grade: 16 Salary (MIN - MID):

\$21,870-\$28,972 - Hourly

\$3,553.88-\$4,707.96 - 37.5 Hr. Monthly Salary

\$3,790.80-\$5,021.82 - 40 Hr. Monthly Salary

Special Entrance Rate:

NONE

NONE

NONE

PROBATIONARY PERIOD:

This job has an initial and promotional probationary period of 6 months. For additional information refer to: <http://www.lrc.ky.gov/kar/101/001/325.htm>.

CHARACTERISTICS OF THE JOB: *Characteristics of a job are general statements indicating the level of responsibility and discretion of positions in that job classification. These are not intended to be an exhaustive list.*

Provides overall management for all sections and units within a pesticide branch; and performs other duties as required.

MINIMUM REQUIREMENTS:

EDUCATION:

Graduate of a college or university with a bachelor's degree in agriculture, agronomy, biology, chemistry, entomology, horticulture or related field.

EXPERIENCE:

Must have five years of professional experience in one of the above areas.

Substitute EDUCATION for EXPERIENCE:

A master's degree in a related area will substitute for one year of the required experience.

Substitute EXPERIENCE for EDUCATION:

Additional pesticide or research experience will substitute for the required education on a year-for-year basis.

SPECIAL REQUIREMENTS (AGE, LICENSURE, REGULATION, ETC.):

Must successfully complete EPA Region 4 Pesticide Certification Training within one year from date of appointment.

EXAMPLES OF DUTIES OR RESPONSIBILITIES OF THE JOB CLASSIFICATION: *Examples of duties or responsibilities are not to be construed as describing what the duties or responsibilities of any position shall be and are not to be construed as limiting the appointing authority's ability to assign, or otherwise alter the duties and responsibilities of a position. This is not intended to be an exhaustive list.*

Oversees the supervision and implementation of all staff and programs within a pesticide branch to assure economical and efficient operations. Responsible for assuring compliance with the Federal Insecticide, Fungicide and Rodenticide Act (FIFRA); the Food Quality Protection Act (FQPA); and KRS 217B, Kentucky Fertilizer and Pesticides Storage, Pesticide Use and Application Act of 1996. Authorizes overtime and leave, recommends salary increases and promotions and evaluates the performance of subordinates. Analyzes pesticide branch operations and recommends policy and procedural changes to increase operating efficiency. Requests subordinates to research and compile pesticide reports as needed. Compiles reports as needed and oversees the maintenance of all pesticide branch operating records and reports. Prepares and delivers oral and written communications to the general public, the pesticide and pest control industries, courts, attorneys, legislators, local, state and federal government officials on all activities of pesticide branch operations as requested. Coordinates pesticide branch training activities. Reviews branch employees recommendations for disciplinary action and investigates and takes appropriate measures consistent with FIFRA, FQPA, KRS 217B, 302 KAR:31 and other laws or regulations that pertain to a pesticide branch. Carries out pesticide policies and procedures as required. Serves on inter- or intra-agency task forces or committees as assigned.

UNIQUE PHYSICAL REQUIREMENTS:

TYPICAL WORKING CONDITIONS: *Incumbents in the job will typically perform their job duties under these conditions.*

Work is performed in both an office setting and in the field. Travel is required to inspection sites. Ability to maneuver in small spaces is required.

ADDITIONAL REQUIREMENTS:

Upon appointment, employees in this class may be required to maintain a valid driver's license and required to drive a licensed vehicle. This status may be necessary for the length of time in this class. If this is necessary it will be listed in the specific position description for that position. Applicants and employees in this job title may be required to submit to a drug screening test and background check. Applicants and employees in positions which perform job duties that may require contact with offenders in the custody or supervision of the Department of Corrections or with youth in the care, custody, or supervision of the Department of Juvenile Justice must meet qualifications pursuant to the federal Prison Rape Elimination Act, 28 C.F.R.115.17 and 115.317.

THE COMMONWEALTH OF KENTUCKY DOES NOT DISCRIMINATE ON THE BASIS OF RACE, COLOR, RELIGION, SEX, NATIONAL ORIGIN, SEXUAL ORIENTATION OR GENDER IDENTITY, ANCESTRY, AGE, DISABILITY, POLITICAL AFFILIATION, GENETIC INFORMATION OR VETERAN STATUS IN ACCORDANCE WITH STATE AND FEDERAL LAWS.